

Emmaus Historian

Historian Overview

The Historian maintains an information list of the entire community including names, addresses, walks attended, and contact information and is responsible for caring for and curating relevant historical information about the Heart of Ohio Emmaus Community.

Staffing

1. The Historian is a member of the Emmaus Board of Directors and serves a three-year term.
2. Additional persons may support the Historian function by serving in such areas as record keeping and ensuring that other committees receive correct and timely information.
3. The Historian and supporting positions require good organization and a level of computer and data management proficiency.

General Tasks

1. The Historian assists the Leadership Committee by keeping a list of community members who have served on teams, the positions held, and talks given.
2. The Historian assists the Good Shepherd committee by including share group information for each community member as provided.
3. The Historian provides for storage of materials, both physical and digital, that relate to the intellectual property: lists, records, historical information of the community.

Revisions

8/25/23 – Newly created document based on information from the Heart of Ohio website with additions and modifications.